



# Anoka County Radio Club

## Board Meeting Minutes

January 17, 2012

### Board Members Present:

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremy Amundson KDØBOC  
Tim Neu KCØLQL

### Board Members Absent:

Thomas Holleran KCØVXC

### Guests Present:

**Called to order by the President at 6:45 p.m.**



**Treasurer's Report:** Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

### **Old Business:**

It was requested that we print more membership forms for the VE team. There was a discussion on if we should have a banner or sign at the VE Exams indicating our sponsorship and giving more info about the club. This was tabled for the new board.

**There was a motion to change the free new ham membership option to read:**

**New/Upgraded Ham:** (Covers non-member new or upgraded hams tested at the ACRC VE Exams until renewal in the October after your first year's FCC license grant anniversary. A copy of the CSCE required for proof.)

**Seconded. Approved. Shawn will make the changes and print new membership forms.**

**Adjourned at 7:45 p.m.**





# Anoka County Radio Club

## Board Meeting Minutes

February 21, 2012

### Board Members Present:

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremy Amundson KDØBOC  
Thomas Holleran KCØVXC  
Jeremiah Bohn KCØFUI

### Board Members Absent:

### Guests Present:

Tim Neu KCØLQL  
Dana Johnson KDØNJD

**Called to order by the President at 6:37 p.m.**



**Treasurer's Report:** The balance is \$1309.17 as of this meeting. Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

**VE Report:** None available.

**Welcome to our new Secretary, Jeremiah!**

### **Old Business:**

Bob Cordell KBØGIP proposed that we hold a raffle at both Skywarn sessions. The Board discussed this topic. **Dan Peitso NØPIY motioned that the club purchase another radio to raffle off at the March Skywarn session. Seconded by Jeremy Amundson KDØBOC. Approved.**

Bob Cordell KBØGIP reminded the board that the club needs to paint the Fridley Receive Site this year.

### **New business:**

Dana Johnson KDØNJD gave a presentation to the Board on a Halloween Special Event Station he proposes to hold on Saturday, October 27, 2012. Discussion. Dan Peitso NØPIY **motioned to have Dana proceed with the planning and implementation. Seconded by Shawn Rung KØSMR. Motion approved.** Dana will look into obtaining permissions for using the parking lot and getting permission from the Halloween Committee to hold the event. Dana is the chairperson for this event.

Tim Neu KCØLQL discussed with the board a possible event the club may be able to help out with - Lino Lakes Cinco-de-mayo 5K Run to be held on Saturday, May 5<sup>th</sup>, 2012. The school board is in charge of the event and they have no communications plan as of yet. The Board agreed that it is a good event to look into. Tim will talk with Lino and see what they would like help with.

**Adjourned at 7:33 p.m.**





# Anoka County Radio Club

## Board Meeting Minutes

March 20, 2012

**Board Members Present:**

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremiah Bohn KCØFUI

**Board Members Absent:**

Jeremy Amundson KDØBOC  
Thomas Holleran KCØVXC

**Guests Present:**

Dana Johnson KDØNJD  
Pete Alcock KBØKHZ  
Annette Larson KB1UOG  
Mary Cordell  
Mary Capra  
Jeff Parr

**Called to order by the President at 6:35 p.m.**



**Treasurer's Report:** The balance is \$1,505.36 as of this meeting. Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

**Old Business:**

Fun Run, Parade, and Fireworks for Fete-Des-Lacs festival on July 28.

- Need site for fireworks- site north of St. Jen's? Behind the elementary school?
  - Bob Cordell does not think there is enough space (300' needed?) behind school.
- We will be reducing the amount of pre-event support this year.
  - There were time and personnel management issues last year.
- The organizers should contact Anoka Co. Emergency Management for event support.
  - ACRC plans to support fun run, etc.

Dana Johnson/Anoka Halloween festival special event station:

- Dana thinks we're on track; he has a meeting scheduled with their committee.
- Logistics - how many frequencies? What modes? What antennas? Scheduling?
  - General consensus- simpler is better.
- We can proceed even if the festival committee does not approve - we just couldn't use the name.

Radio Raffle tickets

- We sold 35 tickets; names given to Jeremiah for the database; monies given to Dan.
- Bob Cordell asked if we want to buy another radio to raffle off for the May Skywarn class.
  - Consensus is in favor.

Fun run for Lino Lakes Elementary PTO on May 5; we have not yet been officially asked to help- waiting to hear back. Tim Neu, KCØLQL is meeting with the committee as we speak, and is the contact for this event.

Dana Johnson reports that Dan Fish, is concerned about the aging of the ham radio community and living situations where HF radios and antennas are not welcome/practical; he suggests we set up a way for these folks to access HF radios, via the internet or some other means.

- Dan Peitso suggested a free software package called HF Deluxe that allows remote control of an HF radio.
- Other technologies (IRLP, etc.) were discussed.
- Logistical challenges- how would we go about doing something like this?
  - Would Dan Fish be willing to support this with his infrastructure?

Buffalo HamFest on March 31<sup>st</sup>; we have been given two repeaters from a power company up north; we need to change the RX and TX frequencies on them before use. Condition unknown.

Painting of the Fridley receive site likely to be in April or May.

**New Business:**

Field Day- at Bob's again, this year.

- Sandwich board(s) for Field Day, etc.- "ACRC event here" or some such.
- Painted 4 x 8"? Laminate sign (donated)?

**Adjourned at 8:31 p.m.**





## Anoka County Radio Club

### Board Meeting Minutes

April 17, 2012

**Board Members Present:**

Bob Cordell KBØGIP  
Jeremy Amundson KDØBOC  
Jeremiah Bohn KCØFUI  
Thomas Holleran KCØVXC  
Dan Peitso NØPIY

**Board Members Absent:**

Shawn Rung KØSMR

**Guests Present:**

Mary Cordell  
Dana Johnson, KDØNJD  
Tim Neu, KCØLQL

**Called to order by the President at 6:37 p.m.** 

**Treasurer's Report:** The balance is **\$1,966.15** as of this meeting. Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

**VE Report:** No report at this meeting.

**Old Business:**

**Maintenance on receive sites, etc:** Questions remain on the Mounds View site regarding ownership, fiduciary responsibility, etc., as well as requirements for feedline, clamps, etc. Estimate of two weekends to paint the building, at a cost of approx. \$300 - \$500.

**Skywarn** in May will include radio raffle- cost approx. \$150. RACES has approached us about taking over responsibility for the Skywarn sessions. There will be one in June, primarily for LEO/Public Safety personnel.

**BB4-** RACES will be involved in the BB4 planning and operations- we are still unsure how this will impact our operations.

**Cinco de Mayo Fun Run:**

- We have the proposed route.
- There will be police presence at the midway point.
- The run staff will be onsite at approx. 6:30 AM to set up. We should be there earlier.
- This is the committee's first year doing this; the setup will likely change on the fly.
- We are tasked with providing communications along the route.
  - Bob wants it to be stressed that we are communications, **not** EMS/public safety.
- 10 – 12 hams will likely be needed
- Mobile command center will be the best strategy for running the net.

- Tim Neu will be the club contact for this event.
- We need to know about parking lot setup, power availability, # of participants, etc.

**Anoka Halloween Festival Special Event Station:** Dana Johnson, KD0JD reporting. We had a planning meeting on Friday evening and picked tentative frequencies: 28.375 on 10M, 21.315 on 15M, and 14.245 on 20M. The station will run from 10 AM – 6 PM with a 2 hour set up time beginning at 8 AM.


- QSL cards?
- Proposal to use tower trailer at 40' and a generator.
- Anoka Halloween Festival Committee meets on Friday.
- We need to discuss operator schedule, etc.

**ARRL/Club insurance:** we have not heard anything back from ARRL or the insurance company regarding a declaration of exactly what is covered.

**ARRL/VE Testing:** January VE testing was a major problem for the ARRL; it took weeks to get paperwork processed and call signs issued. We have not yet received the cancelled check we sent to the ARRL in January.

#### **New Business:**

None brought up at this meeting.

**Adjourned at 7:39 p.m.** 



## Anoka County Radio Club

### Board Meeting Minutes

May 15, 2012

**Board Members Present:**

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremiah Bohn KCØFUI

**Board Members Absent:**

Thomas Holleran KCØVXC  
Jeremy Amundson KDØBOC

**Guests Present:**

Pete Alcock KBØKHZ  
Jeff Paar  
Ofc. Andy Dixon, CLPD  
Tim Neu KCØLQL  
John Thill, President, Lions  
Dana Johnson KDØNJD  
Wayne Lehmann KDØNGT

Called to "order" by the President at 6:40 p.m. 

**Treasurer's Report:** The balance is **\$1,344.38** as of this meeting. Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

**VE Report:** Candidates: 1 Technician License Granted; 1 General License Granted.  
Congratulations!

**Old Business:**

**Fete Des Lacs:** Jeff Paar (Centerville City Council) has reviewed GIS data for Lamotte Park and the proposed shoot site for the fireworks; he believes we can move the shoot site off of the ball fields and still be far enough from the church and residences. Posting the church parking lot as "park at own risk" was discussed due to the shoot site having moved closer to the church. Also, the schedule for the use of the field must include an hour or so to allow the fireworks team to clear the site of UXO.

The 8 AM "fun run" will include inline skaters, runners, and walkers; ACRC needs to be released by 9:30 to prepare for the parade. As far as we know, the route will remain the same as last year.

The parade starts at 11 AM; setup will begin around 10 AM.

Bob Cordell will be the main ACRC contact; Ofc. Andy Dixon will be the main contact from CLPD.

John Thill is working on the festival arrangements- beer and food wagons, inflatable amusements (still looking into these), etc.- his main need is volunteers.

Bob asked if a porta-john could be stationed at Pete's house for volunteer and staff use. Jeff Paar will work with John Thill to look into funding one for that space and one for the church parking lot for the run.

Bob asked if we can get power for the motorhome from the garage we park next to; Jeff Paar indicated that this should be fine.

John Thill indicated his email address is [jtbandit@comcast.net](mailto:jtbandit@comcast.net), if anyone needs to contact him.

Needed from CLPD: a parade unit plus a roving patrol officer (could just be whomever is already assigned to patrol that area at the time). Available CSOs would be useful, as well.

**Raffle:** We have not received word on the status of the raffle or the amount raised.

**Cinco de Mayo:** We received thank you and recommendation notes from the school, addressed to the "Ham Lake Radio Club"; the school will be providing corrected copies soon. We will be providing reciprocal letters.

The event went well; good suggestions were received at the debriefing, including moving the water station for better visibility, and ensuring net control repeats traffic it receives when appropriate. Also, it was suggested we pair a relatively inexperienced person with a seasoned operator in net control as a way of training new operators.

A gap between runners and walkers would have been nice; a technical issue with the timing equipment prevented this.

How do we promote events like this to our members? Turnout for this event was excellent; we would like to see this level of participation at future events.

#### **New Business:**

**Donated "stuff":** Bob and Shawn went to inspect a load of electronic equipment someone wishes to donate to the club; there is some usable equipment, some that can be sold, and some that is destined for the recycler. Bob is looking for help on May 26 to pick it up and unload it at Shawn's house. We will split whatever money we get from recycling with the donor. The precise nature of the "stuff" is undetermined as of yet.

**Field Day:** Tim would like to hold one more planning meeting to finalize some details; we will be discussing them at the June ACRC meeting. Bob could use some help to sort out towers; he thinks we can put together at least 3 for Field Day.

**BB4:** Bob has not yet met with Kerry Fenner from Blaine PD; Bob and Shawn aren't yet sure how they're going to approach him re: the issues with RACES and ACEM. Much discussion ensued regarding how we as a club interact with served agencies, RACES, ACEM, etc.


**Anoka Halloween Festival Special Event Station:** Dana reports we are way ahead of schedule. All is well. No politics involved. The board requested that the committee get high-resolution (vector art preferred) logo(s) to us ASAP.

Please welcome Wayne Lehmann, KD0NGT, winner of the first ACRC radio raffle, to our meeting.

**Painting the Fridley receive site:** Should we look at mid-July, or August? Bob suggests we will need approx. 5 gallons of paint; his thought is that we should scrape off flaking paint with grinders and wire wheels, prime with red oxide, and then put on two coats of beige paint. This would likely take two work days- one for prep, and one for painting; probably a half-day or so on each.

**Yahoo! Group:** we need to check on the group membership and its frequency of alerts; this is the system we use for pushing automatic emails to users. We will shut it down temporarily after the June meeting and discuss where to go from here.

**Newsletter:** Annette has been busy with school; newsletters are not going out at this time. The club has been in contact with her regarding this.

**Adjourned at 8:33 p.m.** 





## Anoka County Radio Club

### Board Meeting Minutes

June 19, 2012

**Board Members Present:**

Bob Cordell KBØGIP  
Shawn Rung K0SMR  
Dan Peitso N0PIY  
Jeremiah Bohn KC0FUI

**Board Members Absent:**

Jeremy Amundson KD0BOC  
Thomas Holleran KC0VXC

**Guests Present:**

Jeff Paar  
Tim Neu KC0LQL  
Michelle Lasko, CERT  
Mary Capra  
Ofc. Andy Dixon, CLPD

**Called to order by the President at 6:40 p.m.** 

**Treasurer's Report:** The balance is **\$1635.50** as of this meeting. We expect approx. \$200 in expenses for Field Day. We have made \$410.00 on the raffles to date. Accepted and Approved.

**Secretary's Report:** Accepted and Approved.

**VE Report:** 2 non-hams became Extra licensees, as did Dan Peitso N0PIY. Congratulations!

**Old Business:****Fete Des Lacs:**

- Barricades- Q3 will be doing the barricades at only a small increase from last year: \$375. Delivery on Fri., pickup on Mon.
- 8 AM race kickoff.
- 11 AM parade start.
- Fireworks at dusk.
- ACRC will have to deploy as we see fit, as the times for these events overlap- having CLPD reserves stop traffic at street crossings would be very helpful. We would staff the start, waterworks, park entrance, etc.; race volunteers would be in the park area handing out water, etc.
- ACRC members should be onsite at 6 AM for a 7AM setup; at approx. 9:30 ACRC ops will shift to the parade with an assumed end time of approx. 2 PM; 6 PM picnic for ACRC/etc.; 9 PM setup for fireworks.
- A portable restroom will be made available at Pete's- expenses covered by the Fete committee.
- Bob C. will represent ACRC; Ofc. Dixon will represent CLPD onsite.
- CERT will be working the fireworks display- will coordinate with CLPD and ACRC.

**Field Day:**

- Tower is partially assembled; tower mounts are fabricated.
- Rotors are being fixed up for the towers.
- Tower bases are going to be driven in tomorrow night; the first two sections will be added to each base.
- Tower trailer still needs to be checked; Bob anticipates no problems.
- Take GPS measurements this year for future reference in setting up site.
- Concern over Parry's setup- safety?
- No tube under driveway this year- generator on other side.
- Wifi is ready to go, we just need to get attached to it.
- We have a vertical antenna for GOTA, a beam for HF, and another for the tower trailer.

**BB4:**

- Bob spoke with Capt. Fenner last Thurs.- RACES will have a liaison officer onsite. Shawn will run the parade net; Jeremiah may run the Fun Run net on the 4<sup>th</sup>.
- We will be working under RACES- they can set schedules, etc., but they have the responsibility to ensure things go correctly. RACES wishes to be net control- we will fill as necessary.
- We will be using 145.52 simplex as our main frequency for the nets.
- FYI- BB4 is incorporating as a non-profit, which will allow them to run their own charitable gambling, as Blaine Chamber of Commerce has decided to cease their pulltab operation. Dan P. has asked if the committee would be willing to donate funds to ACRC.

**New Business:**

- Bob has been given the generator from WCCO (mentioned at previous meetings) in lieu of the cost of the work Bob has done on it, with the caveat that he would be willing to loan it back to them should they need it.
- It has been suggested by a club member that we, as a club, might consider granting Bob Cordell and his family lifetime membership in ACRC in recognition of his many, many contributions to the club over his 30-plus years as a member and the expenses he and his family have incurred in service to the club.
- Future events- Bob is talking to Forest Lake about possible participation in their events, etc. That said, we have a full plate coming up.
- Next month- we will be looking at picking a date, etc. to begin work on the Fridley receive site- tentatively, the weekends of Aug 11 and Aug 18.

**Adjourned at 8:30 p.m.**





# Anoka County Radio Club

## Board Meeting Minutes

July 17, 2012

### Board Members Present:

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremiah Bohn KCØFUI

### Board Members Absent:

Jeremy Amundson KDØBOC  
Thomas Holleran KCØVXC

### Guests Present:

Jeff Paar  
Mary Capra  
Pat Branch  
John Thill  
Ann Lemke  
Ofc. Andy Dixon, CLPD

**Called to order by the President at 6:40 p.m.**



**Treasurer's Report:** The balance is \$1,425.19 as of this meeting. Bob noted that Dana Johnson's extra \$50 donation for parts for Field Day should be noted. Accepted and Approved.

### Old Business:

#### Fete Des Lacs-

- Flyers have been printed (approx. 1600) and delivered to local businesses.
- Still needed: warming house passcode, electrical hookup cord for park, snow fence, etc.
- If we (ACRC) have extra folks to observe at the dance, etc., it would be helpful.
- Volunteers are needed for all phases of the festival- Lions Club membership is down.
- Fun Run:
  - Start/Finish will be in Lamotte Park.
  - Pat would like the porta-johns to not be next to the trail and/or finish area.
  - Bright signs have been purchased to mark the route this year.
  - Pat has a prioritized list of places he needs ACRC personnel; 9 would be ideal.
  - Skaters will start at 7:30 AM; we should stage at approx. 6:30 – 7:00 AM.
  - Ofc. Dixon will order an ambulance to be on standby.
- Parade:
  - Porta-john on Main St. is arranged.
  - Ofc. Dixon and Bob C. will make the final call on reopening the road- we expect to be closing the road from 11 AM – 1 PM.
  - The fire station may be used as a command post- Ofc. Dixon will look into.

### New Business:

- BB4- Bob has heard it went well. We need to work on protocols for assigning leaders for events and ensuring they are well supported and respected as per their position.
  - Fridley site- the two weekends in August we picked work for the city; they will get back to Bob re: color code.
  - Simple Supper- Fri., Sept. 7.
- Field Day- things went well, but we need to address safety issues.

**Adjourned at 8:16 p.m.**





# Anoka County Radio Club

## Board Meeting Minutes

August 18, 2012

**Board Members Present:**

Bob Cordell KBØGIP  
Shawn Rung KØSMR  
Dan Peitso NØPIY  
Jeremiah Bohn KCØFUI

**Board Members Absent:**

Jeremy Amundson KDØBOC  
Thomas Holleran KCØVXC

**Guests Present:**

Dana Johnson KDØNJD

**Called to order by the President at 6:35 p.m.** 

**Treasurer's Report:** The balance is \$655.91 as of this meeting. Accepted and Approved.

**Secretary's Report:** A letter has been written to Michelle Lasko at Centennial Lakes CERT thanking them for their assistance with the Fete Des Lacs fireworks. Accepted and Approved.


**Old Business:**

- The Fridley receive site has been painted - main building with 24C-3 "Lima Brown", and upper trim with CIM21 "Container Brown". Costs were approx. \$600; it took approx. 8 hours and 16 people, not including approx. 10 hours of prep time. We have leftover paint - we may repaint the Blaine site, but are waiting to see what develops there.
- We received a thank-you from Metro Skywarn for our cooperation. (The 146.67 repeater is a secondary repeater for Skywarn.)
- Thank you letters should be sent to Ofc. Andy Dixon, CLPD; Capt. Kerry Fenner, BPD, and Anoka RACES/Terry Stolzman for allowing us to serve them at their respective events.
- Summer events recap: BB4 went well, as did Field Day and other events.

**New Business:**

- Simple Supper is coming up on September 7. The club will provide some meat (hamburgers, hot dogs, etc.). Bob and Dan will bring camp grills. Jeremiah will bring heavy-duty extension cords. Bob and Shawn (co-chairs) will buy the meat and related stuff and bill the club.
- The Anoka Halloween Festival special event station will operate on 10 and 20 meters on Saturday, 10/27 from 10 AM – 6PM. With any luck, we can set up on Friday evening. We need to set up the tower trailer and ready a generator, extension cords, feedline, radios, portable toilet, etc. We are planning to run one or two rigs (1 transmitter, 1 receiver). Can we record the audio from the event? We will ask for members to volunteer equipment and to help set up, tear down, and operate.
- At the September club meeting, we will discuss the club Christmas party, ask for opinions and a volunteer to chair, and offer some options.

- October is membership month. Should we buy a radio and raffle it off, giving one ticket away to each paid membership that renews by the end of the October club meeting, and sell tickets thereafter until the Christmas party, with the drawing to be held at the party? Approach Radio City about selling tickets?
- Events, etc.- how to create events, programs at meetings, etc. that attract members and get them to participate (and lead!).

**Adjourned at 8:13 p.m.** 



# **Anoka County Radio Club**

## **Board Meeting Minutes**

**September 18, 2012**

No meeting today due to a lack of a Quorum.



# **Anoka County Radio Club**

## **Board Meeting Minutes**

**October 16, 2012**

Secretary's Report was not available.



# **Anoka County Radio Club**

## **Board Meeting Minutes**

**November 20, 2012**

Secretary's Report was not available.





# **Anoka County Radio Club**

## **Board Meeting Minutes**

**December 18, 2012**

No meeting today due to a lack of a Quorum.