



Anoka County Radio Club

Board Meeting Minutes

February 19, 2013

Board Members Present:

Bob Cordell KBØGIP
Shawn Rung KØSMR
Dan Peitso NØPIY
Jeremiah Bohn KCØFUI
Jeremy Amundson KDØBOC
Annette Larson KB1UOG

Board Members Absent:**Guests Present:**

Dana Johnson KDØNJD

Called to order by the President at 6:35 p.m. 

Treasurer's Report: The balance is \$585.94 as of this meeting. Accepted and Approved.

Secretary's Report: Accepted and Approved.

VE Report: Candidates: Technician License Granted; General License Granted; Extra License Granted. Congratulations!

Old Business:

We have still not been confirmed on the Mark Stack Room at Blaine City Hall for VE exams.

Field Day and BB4 are coming up:

It was the sense of the Club at the last general membership meeting that if we do not receive a request for our services within a reasonable timeframe before the Blaine's Blazin' Fourth events on Field Day Weekend, we will be unavailable to perform and will not schedule personnel to help with the event.

Tim Neu will likely be unavailable to chair Field Day this year; we will need to establish a new chair and committee for this and other events.

We have been receiving requests for ARES event information from our 6th District EC representative. It should be noted that we are **not** an ARES group.

Dan tells us that AERO went very well.

New Business:

Bob feels we need to continue to get the Club's operations put in order and develop continuity of operations plans. We also need to look at the liabilities the Club has. We should come up with an average daily budget of expenditures and income, as well as man-hours spent on Club business.

All VE correspondence will be handled by Dan Peitso, NØPIY, henceforth in order to improve transparency. A discussion should be had with regard to the finances and the VE fees, mileage, etc. ACRC is not technically providing VE exams – we are assisting the local hams who are. The

Club is possibly assuming liability with regard to the VE sessions without much in the way of benefit, as the fees are being sent to ARRL. Shawn will do some research on how other organizations handle these issues. We will invite the VE team to the March or April board meeting to discuss these issues.

Insurance – New inclusions, exclusions, etc. to our policy could use review- Shawn will send the PDF of the policy out to the board for review. The policy costs us \$365/year, and provides \$1,000,000 of “general liability insurance”.

March meeting will include the Fete Des Lacs committee and other event preparation.

Positions within the Club and its Board:


- We are allowed up to four names on the Club checking account – to change the names requires everyone to go to the bank together as per new banking regulations. The four positions that should have signature rights are the President, Vice President, Secretary, and Treasurer, as well as the CEO. This is technically supposed to be updated every time we have a Board election.
- We discussed the roles of the board members; in particular, Bob asked that any board members who hear concerns, complaints, etc. be sure to bring them up. The general roles of the members are defined in the Club bylaws for reference.

The Lino Lakes CERT organization would like to participate in the Lino Lakes 5k, under our supervision, using GMRS radios. We should work with groups such as this in areas we can provide our expertise and skills to them.

QSL cards from the Anoka Halloween Festival special event station are on the anokaradio.org web site.

Bob would like to see this be a fun year – let’s come up with some fun events for the membership to enjoy. School presentations – what is needed to put together an effective presentation for school-age children (or other groups)? What about fox hunting? Radio weekend getaways?

220 MHz repeater – we have not heard back from Shawn’s reply to Doug at AMSAT. We do not have the equipment, manpower, or funding to put the 220 MHz repeater site back up at this time.

Adjourned at 8:15 p.m. 



Anoka County Radio Club Board Meeting Minutes

March 19, 2013

Board Members Present:

Bob Cordell KBØGIP
Dan Peitso NØPIY
Jeremiah Bohn KCØFUI
Jeremy Amundson KDØBOC
Annette Larson KB1UOG
Shawn Rung KØSMR

Board Members Absent:

Guests Present:

Pete Alcock KBØKHZ
Tim Neu KCØLQL
Jeff Parr, et. al. from the Fete
Des Lacs committee

Called to order by the President at 7:15 p.m. 

Treasurer's Report: The balance is \$901.91 as of this meeting. Accepted and Approved.

Secretary's Report: Accepted and Approved.

Vice President's Report: We have 48 members on the current roster.

Old Business:

Much was discussed re: Fete Des Lacs in terms of logistics, crowd control, etc. ACRC will be working with the Fete Des Lacs committee and the folks heading up the run, parade, fireworks, etc. to coordinate our resources with their needs.

We made \$100 on the radio raffle. It is the sense of the Board we should continue with the raffles and with selling tickets at Radio City - the exposure is worth our work.


Field Day - Jim Langan KØQEI will be chairing the Field Day committee this year. Bob asked that any members of the Board who get involved in the planning of Field Day do so as individuals and not as Board members.

•Tim informed us that we are registered to hold our Field Day at Bob's house, as we did last year. It is possible we will run a 2A station this year, but that is up for discussion. The Board discussed other issues and concerns, such as safety and power supplies, etc. The wireless router and logging systems have been tested and are working. Our old signs are ailing - repair and/or replacement are likely to be needed. Tim is looking into replacement signage.

Lino Lakes 5K - The event will be on May 4 and start in the early morning - tentatively a 7 AM muster. Tim Neu is acting as liaison for this event. There will need to be some meetings with the event committee and CERT regarding radio frequencies/bands, etc.

News: we do not have the Mark Stack Room at Blaine City Hall for VE events this year; "Anoka Radio" (Dave Runkle) has it reserved and allows us to use it at present.

VE Exams and VE team - we discussed handling of money from VE sessions and how expenses are reimbursed, etc. Bob thinks we need to update the VE form to account for each personal check from exam candidates and amounts of cash. Shep feels that simply having candidates write their checks directly to ARRL will solve the problem. There was discussion as to whether this would solve the problem of an audit - what happens if a check goes missing between the VE session and the ARRL? It was moved and passed that we leave the matter in Dan and Shep's hands- for now, we will go with Shep's solution; the Board may consider other alternatives going forward.

Adjourned at 8:55 p.m. 



Anoka County Radio Club

Board Meeting Minutes

April 16, 2013

Board Members Present:

Bob Cordell KBØGIP
Shawn Rung K0SMR
Dan Peitso N0PIY
Jeremiah Bohn KC0FUI
Annette Larson KB1UOG

Board Members Absent:

Jeremy Amundson KD0BOC

Guests Present:

Dana Johnson KD0NJD
Jeff Paar
John Thill
Ofc. Andy Dixon, CLPD

Called to order by the President at 6:36 p.m. 

Treasurer's Report: The balance is \$821.49 as of this meeting. Accepted and Approved.

Secretary's Report: Accepted and Approved.

Old Business:**• Fete Des Lacs:**

- There will be no events at City Hall, etc. this year; the road can be reopened immediately after the parade has been cleared. There was not enough participation last year to justify the events.
- There will be a fun softball game on Friday night on one field; there should be enough room for the fireworks crew to set up on the north field without conflicting with the game.
- Battle of the Bands Friday evening and street dance Saturday evening – do the Lions want us around as eyes and ears? JT will get back to us.
- Porta-potties – one will be put in Pete's yard for ACRC use.

• Field Day:

- Jim has not communicated with the Board his plans and needs for the Field Day setup.
- The tower trailer will be available.

• BB4: No news. More info as available.

• Other events – we have discussed a mini-fox hunt in the past. By next board meeting, board members should come up with ideas for the event.

• Interference issues on the repeater – Haven't heard any status updates in the past week


• Twin Cities Marathon is coming up. We can expect major changes as regards security, etc. this year.

• 220 MHz repeater – is still on the air at Paul Bushouse's house. It is not registered to that location with MRC, and has been there for more than 6 months, which is a violation of MRCs rules. We have tried repeatedly to get answers from the twins regarding the status of the repeater, which they own. Bob asked if we as a board wish to send a letter to Paul Bushouse

and Dave Holter asking about what information they have and their intentions with regards to the repeater? Jeremiah will write a letter and email it to the board for comments.

New Business:

- We received a letter from Metro Skywarn thanking us for the use of our repeater.
- Radio City has 3 more refurbished 1900s available. Do we want to continue doing raffles? Cost for all three would be around \$450. The board approved a motion to purchase the radios if still available.
- The board discussed applying for charitable funding grants.
- Folks have been receiving emails from the "IRS" about a tax return in the club's name. Please tell everyone do **not** click on the link, as it is a phishing scam. Delete suspicious emails.

Adjourned at 8:16 p.m. 



Anoka County Radio Club

Board Meeting Minutes

May 21, 2013

Board Members Present:

Bob Cordell KBØGIP
Shawn Rung K0SMR
Jeremiah Bohn KC0FUI
Annette Larson KB1UOG

Board Members Absent:

Dan Peitso N0PIY
Jeremy Amundson KD0BOC

Guests Present:

Tim Neu KC0LQL
Jeff Paar
D. Love
Charles
Dave Holter W0DAH
Paul Bushouse N0TYE
Ofc. Andy Dixon, CLPD

Called to order by the President at 6:30 p.m.



Treasurer's Report: No report this month – Dan is absent.

Secretary's Report: Accepted and Approved.

VE Report: No report this month.

Old Business:

- BB4 – Blaine has asked us to work under Anoka RACES – they will be in charge of station assignments, net control, etc.; ACRC will be “eyes and ears” help for the event. Shawn will oversee our part of the parade, and Jeremiah will oversee our part of the fun run. Fireworks head TBD.
- Fete Des Lacs – Parade lineup at will be at 10 AM on July 27, parade at 11 AM. Parade participants will be directed to the St. Genevieve's parish center parking lot for teardown; roads can be reopened once the parade participants are clear from the school parking lot and Progress St. Emergency apparatus may be allowed to proceed straight down Main St.
- 220 Repeater – Dave Holter W0DAH and Paul Bushouse N0TYE would like to move forward with putting the repeater back on the tower. The city of Mounds View requires a site plan, engineering drawings, etc. before they are willing to allow reinstallation. The question was posed as to whose call sign the repeater would be put up under – Paul and Dave would like ACRC to “sponsor” the repeater at an organizational level. Bob has a concern that there are no existent copies of the original repeater agreement – ACRC would need a written agreement spelling out ownership, rights, responsibilities, liability, etc. before going forward. Shawn pointed out that even as the repeater trustee, he is not authorized to enter the water tower site – this will need to be corrected. Bob is willing to donate hardline to this project if he has a long enough piece.
- Field Day – We have no updates from the committee. So far, we understand that no electricity or internet service will be needed on the site. There are also concerns about tower placement, number of transmitters, portable lavatories, what antennas will be used, etc. Basically, the Board does not have a sense of the overall plan, and we need one soon – Field Day is only one month away. Jeremiah will write a letter to the committee chairperson requesting a full update.
- Lino Lakes 5K – we had 2 family groups of CERT participants, and good turnout from the Club. There could have been better coordination between the various service groups and served agencies – there was some duplication of effort. The weather was a challenge – cold and rainy. Shawn did a great job of at net control. FRS was also a bit of a challenge – battery life was a major concern.

Adjourned at 845: p.m.





Anoka County Radio Club

Board Meeting Minutes

June 18, 2013

Board Members Present:

Shawn Rung K0SMR
Dan Peitso N0PIY
Jeremiah Bohn KC0FUI

Board Members Absent:

Bob Cordell KBØGIP
Jeremy Amundson KD0BOC
Annette Larson KB1UOG

Guests Present:

Meeting Cancelled due to lack of a quorum.



Anoka County Radio Club

Board Meeting Minutes

July 16, 2013

Board Members Present:

Bob Cordell KBØGIP
Shawn Rung K0SMR
Jeremiah Bohn KC0FUI

Board Members Absent:

Dan Peitso N0PIY
Jeremy Amundson KD0BOC
Annette Larson KB1UOG

Guests Present:

No formal minutes this month – No quorum for board meeting.

Discussion notes follow.

Fete Des Lacs:

Parade – approx. 41 units currently, expecting 45-46 by showtime. Boy Scouts will lead the parade, with Knights of Columbus and American Legion following, etc.

Float teardown will be at St. Jen's.

Police – Police Reserve has gotten smaller this year; Ofc. Dixon thinks coverage will be adequate. Ambulance and emergency services have been arranged. Permits have been signed.

Field Day:

Overall – Things went well overall. The event was run safely. There was a lot of QRM from solar flares, etc.

Logistics – the rainstorm caused hiccups with setup. We should aim for more space between antennas. The signage was a nice touch.

Thanks to those who paid for items for Field Day – Jim sponsored the porta-john, Tim bought signs, etc.

Simple Supper – in September.

Halloween Special Event Station – Dana Johnson KD0NJD has volunteered to head this event again this year.

Christmas Party – we need to begin organizing. If no one wants to take this on, Bob will set up again with Hope's.

Santa Net – we have not had a need in recent years, but we should keep this in mind.



Anoka County Radio Club

Board Meeting Minutes

October 15, 2013

Board Members Present:

Bob Cordell KBØGIP
Dan Peitso NØPIY
Jeremiah Bohn KCØFUI
Annette Larson KB1UOG

Board Members Absent:

Jeremy Amundson KDØBOC
Shawn Rung KØSMR

Guests Present:

Tim Neu KCØLQL

Called to order by the President at 6:35 p.m. 

Treasurer's Report: The balance is \$1,335.02 as of this meeting. Accepted and Approved.

Secretary's Report: Accepted and Approved.

Old Business:

- Shirts – Bob has prototypes to show the membership at the next general meeting; he would like to put an order in, if the Club agrees to, around the first of the year.
- Halloween Festival – Bob gave the Board samples of the candy he has ordered for the ACRC Anoka Halloween Festival special event station. The candy was ordered from Pearson's, who are the "official" candy company of the festival. Bob met with officials from Anoka High School about the site permit, etc. Bob still has not found his coffee pot; Shawn has one we can use for cider. There are some outstanding logistical concerns – food, table(s), etc. Ann Foster KØANN is bringing her RV, but it has already been winterized – no water or sanitary service. We have an antenna – see below. Annette will call Dana for more information. It is the decision of the Board that pizza and soda will be ordered for nourishment.
- The Wednesday evening net – Annette is working on finding a solution to the issues with the net hosting. She decided to go with the least confrontational mode possible to work with Parry. She has been using email chat. She offered help with organization, etc. – Parry responded everything is fine. Annette suggested Chuck Howard KØORK to be the designated substitute host; he could delegate further if needed, or a calling tree could be established; Annette believes the best approach would be to let this system run for a couple of months and determine if further action will be needed.
- Christmas Party – it will be at Hope's; we can do some limited rearranging of the seating. Same buffet, more or less, as last year. Presents, etc. to be similar to last year's event.

New Business:

- Antenna - Parry left Bob a message to the effect that the 3-element HF beam antenna is a donation to the club (as long as it stays in Bob's possession in trust for the club); he apparently will be sending written confirmation to this effect. Bob is apprehensive about storing the antenna and responsibility for it; we may look into purchasing it in future.

Adjourned at 7:44 p.m. 